

Our ref: OIA 20 - 10

3 March 2020

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Email: [REDACTED]

Kia ora [REDACTED]

### Official Information Act Request – Items 17/18 of the Self-Audit Checklists

I refer to your email dated 24 February 2020 to the Education Review Office requesting the following under the Official Information Act 1982:

1. *The number of secondary schools that ERO reviewed between February 2017 and December 2019 where the Board of Trustees ticked ‘no’ or ‘unsure’ in relation to Items 17 and 18 of the Self-Audit Checklist Section 1 – Board Administration (<https://www.ero.govt.nz/assets/Uploads/BAS-Self-Audit-Checklists-January-2020-final4.pdf>)*
2. *An outline of the process which ERO follows during their review when a Board has responded with ‘no’ or ‘unsure’ in relation to Items 17 and 18.*

ERO does not hold the information in relation to your request under paragraph 1.

In relation to your request under paragraph 2, where a school has responded with a ‘no’ or ‘unsure’ to items 17 and 18 of the Self-Audit Checklist, ERO refers the Board to the appropriate guidelines issued by the Ministry of Education and the Human Rights Commission. Where a school is not regularly reviewing its policies and procedures, this would be reported either as a non-compliance or an in order to improve comment such as follows:

*To improve current practice, the board of trustees should:*

- *maintain the regular review of policies and procedures that guide school operations.*

You may also wish to refer to ERO’s website [www.ero.govt.nz](http://www.ero.govt.nz) on how ERO reviews schools and kura.

Ngā mihi



Jeremy France  
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Education Review Office | Te Tari Arotake Mātauranga  
National Office | Tari Matua