

From: Human Resources
Sent: Tuesday, 21 April 2020 4:50 pm
To: ALL ERO STAFF
Subject: ERO Wellbeing Check in Survey - Thanks!

Kia ora koutou

Just wanted to say thanks to all the people who have completed the Wellbeing Check in Survey, we really appreciate you taking the time to complete this. The response rate was 92% which was great.

We are just in the process of summarising the results and analysing the comments more deeply but will share the high level results as soon as possible.

Your responses will provide us with information to determine where we need to provide further assistance to you with at home working, recognising that not all issues will be possible to address at the current time.

Your comments also demonstrated a great willingness to stay positive and carry on to the best of your ability, and an understanding of the difficulties/complexities existing due to the current environment in terms of work situations, both of which are much appreciated.

Ngā mihi nui

Human Resources

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Ko te Tamaiti te Pūtake o te Kaupapa

The Child - the Heart of the Matter

1. I have reviewed the tips on setting up my workstation, and healthy workplace habits.

Yes

No

2. Electrical leads and equipment are free of damage and power points in my work area are not overloaded?

Yes

No

3. I am aware of, and committed to, ERO's Health and Safety Policy and the Wellbeing Policy and Incident Reporting Requirements.

Yes

No

4. I understand my Information security obligations and the need to protect the information and equipment I have access to.

Yes

No

5. My manager and I have agreed on a process for frequent communications regarding remote working arrangements.

Yes

No

6. I know how to raise any issues or concerns with my manager.

Yes

No

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7. I know I must inform my manager should I or a close contact test positive to COVID-19

- Yes
- No

8. What internet plan do you have at home?

- Broadband – unlimited
- Broadband – limited data
- I don't have Home Wi-Fi

9. ERO provides staff with a laptop and cell phone for their work use. If you have any other equipment in your home workspace that you will be connecting these to, please specify this below:

- Screen
- Docking station
- Keyboard (personal)
- Mouse (personal)
- Printer
- None

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